



PINK TOWER
INTERNATIONAL SCHOOL

James Gichuru, Off Kabarsiran Rd, Manyani Rd

Email: info@pinktowerinternational.com

Tel: +254 707 480 825

website: www.pinktowerinternational.com

Students Registration Form

Please complete the Students Registration Form below to confirm your admission.

STUDENTS DETAILS

Students Surname *

Students Forenames

Nationality

Date of Birth

Home Language

Other Languages

Boy ☐

Girl ☐

ADMISSION DETAILS

Academic Calendar

2024 – 2025 ☐

2026 – 2027 ☐

2028 – 2029 ☐

Entry Term

September Term ☐

January Term ☐

April Term ☐

Year Group Entry

Year 1 (Ages 5 to 6 years) ☐

Year 2 (Ages 6 to 7 years) ☐

Year 3 (Ages 7 to 8 years) ☐

Year 4 (Ages 8 to 9 years) ☐

Year 5 (Ages 9 to 10 years) ☐

Year 6 (Ages 10 to 11 years) ☐

Year 7 (Ages 11 – 12 Years) ☐

Year 8 (Ages 12 to 13 years) ☐

SCHOOL YOUR CHILD IS CURRENTLY ATTENDING (if applicable)

Name of School

Address

Telephone

Email Address

SIBLINGS

Name

Date of Birth

School Attending

Name

Date of Birth

School Attending

Name

Date of Birth

School Attending

PARENT/GUARDIAN 1

Relationship to Students

Father ☐

Mother ☐

Guardian ☐

Title and Full Name

Home Address *

Mobile / Telephone Number

Email Address

Occupation

Employer

PARENT/GUARDIAN 2

Relationship to Students

Father ☐

Mother ☐

Guardian ☐

Title and Full Name

Home Address

Mobile / Telephone Number *

Email Address

Occupation

Employer

SPECIAL PROVISION

Please tick if your child has a disability or specific learning difficulty which might require special provision while at school.

**Please note we might not be equipped to admit children with severe Special needs at the moment.

TRANSPORT

Would you be interested in using school transport

Yes ☐

No ☐

SURVEY

How did you hear about us?

SAFEGUARDING & CHILD PROTECTION

Pink Tower International School Limited is committed to safeguarding and promoting the welfare of all children. The school and all its stakeholders and visitors have a responsibility to ensure the safety and wellbeing of every child and to protect them from abuse and neglect. The school's procedures for protecting and ensuring the safety of children is always documented and followed consistently. Concerns regarding the welfare of any child can be raised with the Headteacher who is the Designated Safeguarding Lead at School.

DATA PROTECTION

The details you have provided will be used to promote closer links between Pink Tower International School Limited, its alumni and parents.

By ticking this box ☐ you give permission to Pink Tower International School Limited to use your email address and telephone number to contact you from time to time also to inform you of information or changes in your child's class events happening at the school for marketing purposes. *



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PINK TOWER INTERNATIONAL SCHOOL MEDICAL FORM (To be filled by Parent / Guardian and Physician)

Mother's Full Name:

Home Address:

.....

Phone: (home) (work) (cell)

Business Name & Address:

.....

Father's Full Name:

Home Address:

.....

Phone: (home) (work) (cell)

Business Name & Address:

.....

Guardian's Full Name:

Home Address:

.....

Phone: (home) (work) (cell)

Business Name & Address:

.....

IN CASE OF EMERGENCY CONTACT:

Name:

Home Address:

.....

Phone: (home) (work) (cell)

Business Name & Address:

.....

Physician/Paediatrician

Name:

Address:

.....

Business Phone:

MEDICAL HISTORY

a) ILLNESSES

Tick illnesses child has had and give approximate dates.

ILLNESS	YES	NO	YEAR & COMMENT
Chicken Pox			
German Measles (Rubella)			
Mumps			
Whooping Cough			
Measles			
Diphtheria			
Rheumatic Fever			
Tuberculosis			
Febrile Convulsions			
Meningitis			

b) CONDITIONS

Does the child have any of the following conditions? (Tick appropriate answers)

ILLNESS	YES	NO	YEAR & COMMENT
Asthma			
Blood Dyscrasia			
Diabetes			
Heart Disease			
Cardiac Abnormality			
Renal Disorder			
Epilepsy			
Sickle Cell Disease			
Physical Disability			
Emotional Problems			
Visual Defects			
Hearing Problems			
Speech Problems			
Learning Disability			
Down's Syndrome			

Please clarify any areas ticked "yes" above. Include whether or not child is on long term medication, name and dose of medication and any possible side effects.

.....

.....

.....

.....

c) IMMUNISATION HISTORY

Is child Fully Immunised? Yes No

A photocopy of the Immunisation Card is to be attached.

Please note that a child can not be admitted to school without evidence of “FULL IMMUNISATION”.

d) ALLERGIES

ALLERGY	YES	NO	SPECIFY
Hay Fever			
Food			
Drug			
Other 1)			
2)			

e) PHYSICAL FITNESS

Is this child able to participate in normal Physical Education activities? Yes..... No.....

If No, state limitations.

.....
.....

This child is free from any contagious disease and is fit to attend school. Yes..... No.....

I certify that the information given on this form is correct.

.....
Signature of Physician (please stamp)

.....
Date

Permission is granted for:

- 1) Emergency first aid in case of minor injury.
- 2) Dissemination of information for this child's health information to selected school personnel for the welfare of the Child.
- 3) Contact to be made with Physician/Paediatrician/Hospital in case of major/serious emergency.

.....
Signature of Parent/Guardian

.....
Date



SCHOOL POLICIES

ENROLMENT

The academic year begins in September for Term 1. Enrolment to the school is preferable before or during that time.

Please note that students may however be accepted at any time in the year. Admission follows an assessment of the child's previous academic record, as well as an assessment carried out by the school where applicable.

This is followed by an interview for the parents if this is practical to arrange.

ADMISSIONS POLICY

All admissions to Pink Tower International School are made through the school administration office. When seeking admission, prospective students are requested to provide copies of previous school reports, academic transcripts, and where applicable, a Leaving Certificate. Where practicable, prospective students will also be interviewed and may be asked to sit an enrolment placement examination and/or reading test.

Students are only admitted to Pink Tower International School if it is considered that they will benefit from the curriculum offered and if they are prepared to contribute positively to the life of the school.

SCHOOL ADMISSIONS PROCESS

A parent who is interested in joining Pink Tower International should complete the application form available on line and forward it to the school through the school email info@pinktowerinternational.com.

Notice of Withdrawal

- A parent or guardian who may wish to withdraw their child/children from the school will need to give one term's notice, failure to which the parent/guardian shall pay a full term's fees.

Lunch and Break-time Snacks

- Healthy and balanced lunches and snacks are prepared daily at the school premises by our experienced Chefs.
- Special dietary requirements are catered for, including vegetarian meals.
- Meals are served to all Year Groups

TRANSPORT

The school provides transport through an outsourced reliable company. Contact the school office for details of the transport provider, routes and timings.





Parents and students are required to read the following school regulations before signing this form, as an indication of their acceptance of the same

- ❖ School fees are due on or before the first day of term or upon entry if the date is later.
- ❖ At least one term's notice, in writing, of the intention to remove a student must be given.
- **A parent or guardian who may wish to withdraw their child/children from the school will need to give one term's notice, failure to which the parent/guardian shall pay a full term's fees.**

SCHOOL RULES

1. All Students are required to wear full school uniform tidily. The uniform must be clean and permanently labelled.
2. Students must read the school rules and abide by them.
3. The school will not take responsibility for lost property.
4. Absence from school and non-participation in games lessons will require a letter of explanation from a parent or guardian. This must happen through the school administration office and/or before the games lesson's day.
5. Non-participation in sports for a medical reason will require an official doctor's note bearing the hospital's stamp.
6. If upon enquiry, it is found that any student has committed a grave offence or has been willfully or persistently disobedient, lazy, or found to be academically and completely unsuited to be in a given class, then the school may remove or expel such a student with prior notice to the parent/s or guardian.

The School Management reserves the right to immediately withdraw any student within the above mentioned reasons. There is no refund for students who are excluded or expelled from Pink Tower International School.





TO THE PARENT / GUARDIAN

The parent/s or guardian/s will at all times keep the school indemnified against all actions, claims, proceedings, costs and expenses in respect of damages to property belonging to the student arising out of any school activity or transport facility as provided or arranged by the school and/or while the student is under supervision both within or out of Nairobi or internationally.

I have completed all the sections of this application form. I accept that one full term's notice is required to withdraw a student from the **school** and that, in the event of this not being given, one term's fees must be paid in lieu. I have read and fully understand that my child's **place** at Pink Tower International School is dependent upon the adherence to the school conduct sheet (overleaf).

I consent to participation in interviews and the taking of photographs or films of the students for promotional/ educational purposes.

Signed: _____

Date: _____





ADMISSION POLICY

Students with Special Needs

Whilst catering for mainstream children with SEN (Special Educational Needs), EAL (English as an Additional Language) or AEP (Academic Extension Programme) requirements, **Pink Tower International School does not have the resources to cater for children with severe learning disabilities, nor for children with significant physical disabilities.**

Children whose needs are not severe in this regard may be admitted only after consultation with parents regarding:

- The limits to the support available at the school
- That specified school requirements are made clear, such as the need for a full-time shadow teacher for the child.
- Time frame limitations to the child staying at Pink Tower International School in some instances. A child may be admitted to the school on the understanding that progression through the school from year to year is reviewed regularly. In such instances parents are advised in advance if the school can no longer provide a suitable learning / supportive environment for the child. Progression to next class is not automatic, and a review of progress for such children is typically undertaken.

Please note: Most Pink Tower International School buildings are not wheelchair friendly. Therefore, applicants with mobility limitations will only be admitted to Pink Tower International if individual circumstances do not hinder movement around the campus.





STUDENT BACKGROUND INFORMATION PROFILE

Name of Child: _____ Enrolling Year: _____

1. Does your son/daughter have any specific learning difficulties or physical disabilities?

Yes ☐
No ☐

If yes, please describe _____

2. Has your son/daughter received any learning support assistance in their education this far?

(Including participation in any 'Gifted and Talented' or similar programmes)

Yes ☐
No ☐

If yes, please provide brief details (including name of institution):

3. Please describe your son/daughter's proficiency in the English language:

Oral

--	--	--	--

Fluent Average Will need assistance Beginner

Written

--	--	--	--





Fluent Average Will need assistance Beginner

4. Has your son/daughter ever received counselling for behaviour related issues?

Yes ☐

No ☐

If yes, please elaborate: _____

Dear parents, please note:

The above information will be kept confidential. It will only be shared with relevant staff to ensure your son/daughter is assisted appropriately upon admission to Pink Tower International School.

I have read and understood the Pink Tower International School expectations as stated above and provided all relevant information.

Parent's Name: _____

Signature: _____





STUDENT CONDUCT SHEET

All pupils should remember and observe the following points concerning conduct during a typical school day:

➤ **Uniform and Appearance**

Students must be smartly dressed at all times. Shirts must be tucked in neatly and top button closed. A watch and suitable stud earrings are allowed as jewelry. No facial piercing's are allowed. Students' hairstyles should be of natural colour, smart and tidy. Male students should maintain neat hair.

➤ **Promptness and Punctuality**

It is the student's responsibility to know where they are meant to be throughout the day and arrive in good time, properly equipped to commence each lesson. Unless otherwise instructed by your teacher, students should be waiting quietly in their classroom by the time the bell rings.

➤ **Security Issues**

Remember that prime responsibility for your valuables lies with you. Keep valuables such as money with you at all times. Do not leave valuables in your school bag. The school cannot be held responsible for any losses. Students should not bring in any money unless asked to, by the teacher. Such money must be handed to the teacher or office administrator as soon as the student gets to school.

➤ **Chewing gum**

This is strictly forbidden at school.

➤ **Absenteeism**

If for any reason you are absent from school, please ensure that the school office receives a call on the first day of your absence. You are also required to bring a letter of explanation from your parent or guardian to give to your form tutor / class teacher on the first day of your return.

➤ **Late Arrival to School**

If on a particular day you arrive late to school, you are required to sign the 'late arrivals book' at the office, and to notify your form tutor /class teacher as soon as possible after your arrival.

➤ **Leaving School during the Day**

To be absent from school for part of a day you must bring a letter from your parent or guardian to show to your form tutor /class teacher and to any teachers whose lessons you will miss. This should be done, if possible, on the previous day. You must be signed out by the school administrator in the 'permission to leave School book' that is kept at the office. You must pick a gate pass slip to allow the security guard at the gate to grant you exit.





➤ **Litter and Graffiti**

Pink Tower International School upholds a very clean and friendly environment, so please do your part to keep it clean. Place all litter in the bins provided and encourage others to do so. Any student involved in acts of graffiti will be punished.

➤ **Mobile Phones**

Students are not allowed to bring in mobile Phones.

➤ **Visitors**

You are not allowed to entertain anyone who is not a current Pink Tower International student or a staff, without permission from a member of staff.

➤ **Smoking, Drinking and Drugs**

These items are strictly forbidden.

*Please remember to **respect** all members of the Pink Tower International School community and their property at all times. Any form of **bullying** behaviour will be dealt with harshly. Appropriate **language** and behaviour is required from everyone at all times. Be polite and sensible; always consider the needs of others...and ensure that your individual contribution as a member of this beautiful community **sets a beautiful example** for other students to emulate.*

Student Name: _____

I agree, if admitted, to adhere to the rules of Pink Tower International school. I fully support these rules for my child at Pink Tower International School.

Parent Name: _____

Parent Signature: _____

& Or

Guardian Name: _____

Guardian Signature: _____





CHECKLIST

Please check that you have submitted the following with this form, and send them to the school -

- A leaving certificate or letter from the previous school (if applicable)
- A non-refundable admission fee.
- Security/Caution fee
- A copy of your child's birth certificate and passport (for international students)
- Two passport sized photographs
- Completed medical form

Please ensure that you have completed the section concerning medical information which is on the sheet inside this registration form. If no such sheet is present, then please contact the school for one

OFFICE USE	
I have interviewed the student and found her/him Suitable for placement in year_____	
Reporting date_____	
Admission fee	
Invoice number	
Starting September/January/April	
Name of office official _____signature_____ date_____	
Name of child_____	
Name of parent/ name guardian_____signature_____ Date_____	

THANK YOU





TERM DATES 2024 -2025

First Term 2024

Term starts	3 rd September 2024
First Half ends	12 th October 2024
School re-opens	22 nd October 2024
Term ends	5 th December 2024

Second Term 2025

Term starts	7 th January 2025
First Half ends	14 th February 2025
School re-opens	24 th February 2025
Term ends	27 th March 2025

Third Term 2025

Term starts	22 nd April 2025
First Half ends	30 th May 2025
School re-opens	9 th June 2025
Term ends	3 rd July 2025





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FEES STRUCTURE FOR ACADEMIC YEAR 2024/2025 – PER TERM

Fee payment should be made in Kenya Shillings through the bank account provided below.

PREPARATORY SCHOOL FEES

CLASS	AMOUNT IN KSHS	AMOUNT IN USD
YEAR 1	180,000	Prevailing market rate to apply
YEAR 2	180,000	
YEAR 3	190,000	
YEAR 4	200,000	
YEAR 5	210,000	
YEAR 6	220,000	
YEAR 7	230,000	
YEAR 8	240,000	

EXTRA FEES

ADMISSION FEE	KSHS. 20,000	Applicable to new students
	KSH. 10,000	Applicable for pitch students
MEDICAL AND AMBULANCE IN CASE OF EMERGENCY	KSHS. 7,000	PER YEAR

Refundable and non-refundable fees

- The admission fee is non-refundable.

Experience our affordable school fees as compared to other IAPS (INTERNATIONAL ASSOCIATION OF PRIVATE SCHOOLS) - BRITISH CURRICULM SCHOOLS in Kenya and Globally.

We are circa 70% less than IAPS certified Schools whose membership includes the likes of Kenton, Peponi, Banda, Breaburn and Brookhouse.

Give your child accredited Education for a favorable cost at Pink Tower International School.

OUR BANK DETAILS

ACCOUNT NAME: - PINKTOWER INTERNATIONAL SCHOOL LIMITED

ACCOUNT NUMBER (KES) - 1003028001561

BANK NAME - MIDDLE EAST BANK

BANK CODE - 018

BRANCH - MILIMANI

BRANCH CODE - 003

SWIFT CODE- MIEKKENA

PAYBILL – 839900 (Use A/C Number 1003028001561)

WE DO NOT ACCEPT CASH PAYMENTS



www.pinktowerinternational.com